

# 7-Eleven Fuel Card

*Start saving with  
fuel discounts on every litre!*



## ***A little bit about us***

### ***About 7-Eleven***

7-Eleven Stores Pty. Ltd. is an Australian company. In 1977 the first 7-Eleven convenience concept store was introduced to Australians and now is the number one choice of convenience stores today.

Our doors are always open. And we pride ourselves on providing the community with fast, friendly service in a clean, safe environment. We are home to the world famous Slurpee, munch fresh food and a whole host of other products and services.

7-Eleven has over 650 stores with over 450 7-Eleven fuel sites including selected Mobil outlets across New South Wales, ACT, Victoria and Queensland.\*

### ***About Retail Decisions (ReD)***

The 7-Eleven Fuel Card is a credit facility provided by Retail Decisions (ABN 68 005 970 570). Retail Decisions are a specialist supplier to the payment industry and the largest multi-branded Fuel Card operator in Australia. They are a global leader in fraud prevention and expert payment processing with over 20 years experience. ReD's blue-chip international clients come from the global telecommunications, retail, travel, petroleum, banking and broader e-commerce sectors.

\*Projected total store numbers as at 04.10.2010 following completion of purchase of Mobil/Quix stores from Mobil Oil Australia Pty Ltd.



# More than a Fuel Card

**The 7-Eleven Fuel Card provides you with loads of great benefits! Every 7-Eleven Fuel Card customer receives a discount on their fuel purchase\* every time they use the card. The more fuel you purchase, the more you save on every litre.**

0 – 19,999 Litres per annum	=	<b>1¢ PER LITRE</b> discount on fuel
20,000 – 59,999 Litres per annum	=	<b>2¢ PER LITRE</b> discount on fuel
60,000+ Litres per annum	=	<b>3¢ PER LITRE</b> discount on fuel

These standard discount bands are allocated to all accounts based on the average litres purchased through your account per year. To find out more about how this is determined for your account, please call our customer service centre.

## 7-Eleven Fuel Card is cost effective and convenient

- There's no joining fee and no annual or monthly account fees. With the 7-Eleven Fuel Card, your only expense will be a small transaction fee of only 35¢ each time you use your card.<sup>^</sup>
- With 7-Eleven Fuel Card you won't be locked into any contracts, making joining our program a simple and convenient choice for businesses.
- With over 450\*\* 7-Eleven fuel sites and selected Mobil outlets across New South Wales, ACT, Victoria and Queensland; there's plenty of locations to choose from when you need to re-fuel. For a full list of store locations, please visit [www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au)

\*Does not include LPG. <sup>^</sup>Other fees for optional services apply. \*\*Projected total store numbers as at 04.10.2010 following completion of purchase of Mobil/Quix stores from Mobil Oil Australia Pty Ltd.

## 7-Eleven Fuel Card is flexible to your needs

A range of products are available for purchase using the 7-Eleven Fuel Card in groups or you can even pick and choose based on your needs.

- **Fuel Only\*** (discount applies to all fuel except LPG) – Unleaded, premium unleaded, leaded, diesel, LPG and more
- **Fuel & Vehicle Expenses** – All above, oils & car wash
- **All** – All above & 7-Eleven Shop

A flexible range of different card types are available to help restrict or enable usage for your individual cardholders.

- **Driver Only card** – Requiring signature validation for security
- **Vehicle Only card** – Vehicle registration is embossed on your card and used for security
- **Married card** – Driver name and vehicle registration are embossed on your card. A signature is required for validation in conjunction with your vehicle registration

## 7-Eleven Fuel Card allows for simple administration

- With 7-Eleven Fuel Card you get up to 44 payment free days and the convenience of a number of payment methods. This includes direct debit, or you can choose to receive an invoice on your statement.
- On your statement you'll find all the information you need. Look for odometer readings, litres purchased and fuel consumption.
- Managing your account is simple with online access available to you anytime. With a 24 hour web self service you can view, change or update your account and cardholder details and view your transactions, just log on.
- Helping make administration and management of your account even simpler, you are also able to access optional ATO approved reports including: FBT statements,<sup>^</sup> Quarterly BAS statements,<sup>^</sup> Annual Tax summary<sup>^</sup> and Email Exception Reporting<sup>^</sup>



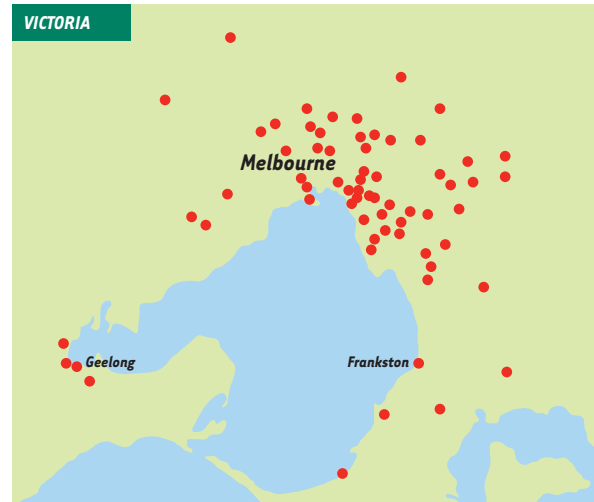
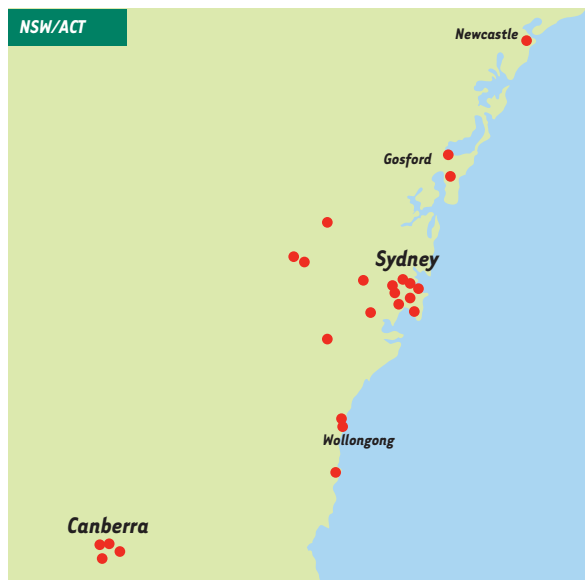
## Where to find us

### Our 7-Eleven fuel sites & selected Mobil stores

It's easy to find somewhere to refuel with the 7-Eleven Fuel card. There are more than 450\* 7-Eleven fuel sites and selected Mobil outlets across New South Wales, ACT, Victoria and Queensland. So you'll never be caught out.

Your 7-Eleven Fuel Card can also be used in all 650\* 7-Eleven stores for product purchases as determined by your account.

To find your nearest 7-Eleven Fuel Card accepted site visit [www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au) or call customer service on 1300 711 711.



\*\*Projected total store numbers as at 04.10.2010 following completion of purchase of Mobil/Quix stores from Mobil Oil Australia Pty Ltd.

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## **Log on and stay connected**

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**[www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au)**

**is available to access 24 hours, 7 days a week.**

Managing your 7-Eleven fuel account couldn't be easier. Simply log on and you can have access to a number of useful functions.

- **View, update or change your account details**
- **Request changes to your credit limit**
- **Order additional cards**
- **Report cards as lost, stolen or damaged**
- **View, update or change your cardholder information**
- **View transaction history**
- **View and request account statements**
- **Make payments**
- **Request optional reports including ATO approved FBT and quarterly BAS statements<sup>^</sup>**

<sup>^</sup>Fees for optional services apply.



# Your e-statements

Snail mail accounts waste time and paper. To make things easier for you (and the environment) all 7-Eleven Fuel Card statements can be sent via email and accessed online.

If you prefer to receive a paper statement, they are available for an additional charge on request. Simply let us know.

**Here are the advantages of receiving your statement via email:**

- Your statement will be emailed to you on the day your information is updated on our system.
- Save statements on your computer and access them easily and quickly anytime you wish.
- e-statements will provide helpful reminds of when your when you're bill is due.
- e-statements are sent in Adobe Acrobat (.pdf) format. They're easy to open and easy to save to your desktop.
- Have statements emailed directly to your accountant, saving you time and trouble.



**7-Eleven**

Retail Decisions Pty Ltd  
 Adm: 44 005 970 970  
 GPO BOX 5342  
 MELBOURNE VIC 3001  
 Ph: 1300 711 711  
 Fax: (03) 9274 9150  
 Toll-free: 1300 711 711

**Statement**

SEVEN ELEVEN TEST2  
 LEVEL 1  
 249 GLENFERRIE RD  
 MALVERN VIC 3144

Account No. 137 979 993 - 3  
 Period Ending 30 AUG 10  
 Bill No. 1  
 Customer Since AUGUST 2010  
 Expenditure Limit \$5,000.00  
 Page 1 of 4

**AMOUNT DUE** \$74.74  
**DATE DUE** 24 AUG 2010

Total Outstanding 2.00  
 72.74  
**74.74**

PRINTED STATEMENT FEE 2.00  
 Total purchases by cardholder 72.74

**REPRINT**

To pay via credit card, you can now pay your account via our pay by phone service. Please refer to the back of this statement for details.

**Remittance Advice**  
 Retail Decisions Pty Ltd  
 GPO BOX 5342  
 MELBOURNE VIC 3001  
 Ph: 1300 711 711  
 Fax: (03) 9274 9150  
 Toll-free: 1300 711 711

Direct Debit: Call your bank to set up direct debit to your account. Please refer to the back of this statement for details.

Bank of Melbourne  
 BSB: 633 000  
 Account No. 137 979 993 - 3  
 Branch: Malvern  
 Please refer to the back of this statement for details.

Transactions received after 10 AUG 10 will appear on your next statement.

Amount Enclosed 74.74  
**AMOUNT DUE** 74.74  
**DATE DUE** 24 AUG 2010

000137979993 0000007474 000137979993 0000007474 3

**1. PAYMENT OF THIS STATEMENT ONLY**  
 CARD IN THE NAME OF: SEVEN ELEVEN TEST2 137 979 993 - 3  
 TYPE OF CARD:  VISA  MASTERCARD EXP:    
 SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

**2. ONGOING PAYMENT OF THIS ACCOUNT**  
 CARD IN THE NAME OF: SEVEN ELEVEN TEST2 137 979 993 - 3  
 TYPE OF CARD:  VISA  MASTERCARD EXP:    
 SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_



# Easy Account Options

## **FBT, BAS and TAX**

### **ATO - approved statements**

Forget hoarding messy receipts for GST substantiation. The ATO-approved reporting takes the place of tax invoices. Our monthly statements are clear, fully itemised with a separate GST column as well as a non-GST column. 7-Eleven Fuel Card statements are all you need to claim input tax credits from the ATO and all statements are GST compliant. Don't forget, 7-Eleven Fuel Card statements can be emailed directly to your accountant. With a 7-Eleven Fuel Card you can keep track of your vehicle expenses quickly and easily, saving you time, money and accounting fees.

### **Fringe Benefits Tax (FBT)**

7-Eleven Fuel Card provides quarterly distance management reports for each nominated vehicle with FBT Assist. Our statements list the FBT bracket, the distance traveled, plus the extra distance required to reach the lowest possible bracket. 7-Eleven Fuel Card also issues an annual FBT Assist cost summary showing all fuel and associated running costs for the FBT year for each nominated vehicle. Just provide your accountant with our reports when preparing your FBT return.

## **Quarterly BAS Vehicle Reports**

Sign up for BAS reporting today and you will receive:

- A quarterly statement summarising expenditure for each nominated vehicle on one easy-to-use report. The reports summarise expenditure by product type, fuel litre value and GST amounts.
- An Annual Tax Summary summarising each vehicle's expenditure for the financial year.
- All issued reports are synchronised with the Australian Tax Office's BAS reporting period, so you'll never have to chase an account.

Go to [www.7elevenfuel.com.au](http://www.7elevenfuel.com.au) and login to add reporting to your account. Charges apply.



# FAQs

## 1. What are the different card types available?

There are three different types of cards:

- **Married card** – this card has both driver and registration details printed on it so only the driver in the given vehicle is allowed to use the card.
- **Driver Only card** – this card will have a nominated driver with that person's name printed on it. Only the nominated driver is eligible to use this card. There is a signature panel attached to this card, which must be signed on receipt. When using this card, a signature is required for validation.
- **Vehicle Details card** – this card is specific to a vehicle registration, make, model and colour or just a registration number. The vehicle details will be printed on the card, so anyone driving the vehicle has access to it. This card can therefore only be used in conjunction with the vehicle whose registration is printed on the card. This card requires no signature panel and therefore signature authorisation for use.

## 2. What products can I buy with my 7-Eleven Fuel Card?

Product controls available are grouped into Fuel Only, Fuel and Vehicle Expenses and All Products. You can choose one of these groups or you can customise the products within your controls.

A full list of the product options are available to be viewed online. Your controls can be viewed and changed through accessing your account online at [www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au)

## 3. How can I order a replacement or additional card for my account?

Simply login to your 7-Eleven Fuel Card account and order your cards online at your convenience.

## 4. How quickly will I receive my card(s)?

You should receive your card(s) within 2–5 working days.

## 5. What should I do if my card is lost or stolen?

Simply login to your 7-Eleven Fuel Card account and cancel your card online immediately or call 1300 711 711 to report your card lost/stolen.

## 6. What should I do if a cardholder leaves our business or ceases to be authorised to use the card?

Retain the card, destroy it and login to your account and cancel the card or call 1300 711 711.

## 7. How often will I receive statements?

We will send your statements via email (or via mail if you have requested this option) after the end of each billing period. If you require a reprint on a previous statement, simply login to your account and reprint the relevant statement.

If you require copies of statements that date back more than 12 months, call 1300 711 711. Please note a fee of \$10 per statement will apply for these requests.

## 8. What is the billing cycle on my account?

The billing cycle for all 7-Eleven Fuel Cards will be on 23rd of each month or the next business day. Payment is due 14 days after statement date.

## 9. What do I need to look out for on my statement?

- **Amount due** – this includes all purchases for that billing period and any charges or amounts carried over from previous statements.
- **Date due** – full payment is due on the specified date.
- **Number of active cards and purchases** – if there are any queries regarding transactions, please call 1300 711 711.
- **Statement messages** – these may include latest offers, discounts or reminders.

## 10. What payment methods are available to me when paying my account?

- **Direct debit** – Call 1300 711 711 to arrange set-up.
- **Payment on Statement** –
  - **BPAY** – Biller code: 30619, Reference Number: Customer's ten-digit account number.
  - **Credit card web** – Login to your account on [www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au) (Please note that when paying by credit card, a billing administration fee of 1.3% will occur)
  - **Cheque** – To be made out to Retail Decisions Pty Ltd and sent to Retail Decisions Pty Ltd, GPO Box 5290, Melbourne, VIC 3001

## 11. What happens if I do not pay my account in full by the due date?

If you do not pay your account in full by the due date you are in default and we may charge your account a late payment fee.

The late payment charge is an administration fee of \$25.00 plus 2.75% per month on the account balance.

## 12. If I cannot pay my account in full by the due date what should I do?

Please call Client Services on 1300 711 711 to discuss.

## 13. What happens if I exceed my expenditure limit?

You must ensure your spending does not exceed the expenditure limit\* at any time. If it does, you must immediately pay the amount that exceeds the expenditure limit. If payment is not made, your account may be suspended or closed.

\*Expenditure limit – Maximum allowable expenditure balance of the account.

## 14. How can I increase my expenditure limit?

You can login to your account and request an expenditure limit increase or you can call us on 1300 711 711.

## 15. What if I disagree with the discount band allocated to my account?

Please call 1300 711 711 to discuss with a customer service representative.

## 16. Optional fees are listed on some statements and reports. What are these fees?

Please see our full fee schedule for all fees applicable to your 7-Eleven Fuel Card at [www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au). Alternatively, call 1300 711 711 for a fee schedule to be sent to you.



*7-Eleven Fuel Card Customer Service*

**1300 711 711**

[www.7elevenfuelcard.com.au](http://www.7elevenfuelcard.com.au)